Australasian Society of Human Biology

Annual General Meeting

4.00pm Monday, November 28th, 2011

Australian National University, Canberra

Minutes

1. Present

Nancy Tayles (Vice President)       Catherine Fitzgerald
Debra Judge (Treasurer)             Marc Oxenham
Kate Domett (Secretary)            Hallie Buckley
Fritha Milne (Aus student rep)      Susan Hayes
Shirley Wallace (NZ student rep)    Denise Donlon
Judith Littleton                    Gina McFarlane
Christine Cave

Note: If other members would like their presence acknowledged please email the secretary kate.domett@jcu.edu.au

2. Apologies

Nick Milne                        Nick Malone
Siân Halcrow                      Becky Sigmon

3. AGM 2010 Minutes

The Minutes of the previous meeting (November 2010) were accepted as a true and correct record of the proceedings.
Proposed:    Nancy Tayles               Seconded:    Kate Domett

4. Vice President’s Report

In the absence of the President, Nancy Tayles, Vice President, gave a brief report regarding the Society over the last 12 months. Particular mention was made of the success of the previous conference held in Auckland last year. The Vice President thanked the Auckland organizing
committee – Judith Littleton, Bruce Floyd and Nick Malone. The success of the first quiz night has set a new tradition for the society. In addition, the ambience of the conference dinner held at the Auckland Bowls club was particularly noteworthy.

The Vice President drew attention to the ASHB website, noting that there was the facility to post job advertisements there as well as links to useful websites.

5. Treasurer’s Report (Debra Judge)

Debra Judge provided a summary of the Society’s financial standing over the last 12 months since the last AGM. Debra’s full report is appended (Appendix I).

In summary, as of July 1st 2011, the society had a balance of $35560.74. This includes 3 new life memberships, payment from the IAPA (International Association for Physiological Anthropology) when the society assisted in providing credit card facilities for this association. An audit is currently underway so figures for the second half of the year are not yet available.

Debra noted that sustainability of the society is an issue to consider financially as the society, this year, shows a net loss. This loss also does not include the student prizes awarded in November of this year. (NOTE: This year’s student prizes are listed in APPENDIX 2).

The issue of the cost of life membership was raised as annual membership fees were raised last year. Robert Kidd noted that in the past life membership had been set at the equivalent of 10 years of annual membership fees ($250), however, it was felt that $400 ($40 annual membership x 10 years) was too high. A proposal for the new cost of life membership should be $325. This increase would not be in place until it appeared on the website next year.

Proposed: Catherine Fitzgerald. Seconded: Christine Cave

Vote: Unanimous

5. Nominations for new committee

A number of committee members are stepping down at the end of 2011 after 3 or more years in their respective positions. We would like to thank them all for their contribution, particularly that of Nick Milne as outgoing president.

A. President

An email was sent out prior to the conference asking for nominations for President after Nick Milne stated his intent to retire from this position. Siân Halcrow nominated Marc Oxenham via email. A call for any further nominations was made at the AGM, none were received. Judith Littleton seconded the nomination of Marc Oxenham and a vote was unanimous. Marc is now the ASHB President from 2012.
B. Vice President
Nancy Tayles retires from this position. Nominations were called. Hallie Buckley was nominated and is now the Society’s Vice President
Proposed: Susan Hayes Seconded: Nancy Tayles

C. NZ Student Representative
Shirley Wallace is retiring from this position after 3 years and nearing completion of her Masters. Nominations were called and Gina McFarlane was voted in.
Proposed: Judith Littleton Seconded: Shirley Wallace

Debra Judge will remain Treasurer for one more year. A call for nomination for new treasurer will be made at the 2012 AGM.

6. Other Business

A. Email List

At the 2011 meeting, Judith and Debra raised the issues of the difficulties associated with the current email list. An email was circulated earlier in the year giving people the opportunity to not be included on the published list. An updated email list has since been posted to the ASHB website in the Archives section:


Cathy Fitzgerald, however, did encounter a number of errors when using the list with a number of addresses ‘bouncing back’.

ACTION: a list was sent around the AGM and later during the conference to collect up to date emails.

D. 2012 Meeting

Next year’s meeting was discussed and no final decision has been made. The main issue seems to be the small number of representatives at each university (often only one person) making the organization of a conference a very large job. At the last AGM it had been proposed that an investigation would be undertaken to ‘piggy-backing’ ASHB meetings on to another conference such as the Australian Archaeology Association; however Judith Littleton could not determine how the AAA made their decisions about location and there is no location yet determined for the AAA for 2012. Debra Judge investigated the idea of piggy-backing with the Population Association but their meetings are held in August or September which general agreement determined was not a suitable time for ASHB.

In light of this discussion, it was suggested that a conference committee be formed to run the 2012 conference in a location yet to be decided. At present suggestions include Port Vila in Vanuatu but
cost issues will be investigated first. It was decided that a location where all delegates could stay in the same accommodation alongside a conference venue would be most advantageous.

Denise Donlon also suggested organizing the conference for slightly later in December (perhaps the second week) would be better as examination commitments would be over.

The conference committee will consist of the Executive Committee minus Fritha Milne who is nearing the completion of her PhD:

Marc Oxenham, Hallie Buckley, Kate Domett, Debra Judge, Gina McFarlane.

**Meeting closed at 5.00pm**

These Minutes are endorsed as a true and correct record of proceedings.

(Name and/or position title)
The Australasian Society for Human Biology Treasurer’s Preliminary Report Financial year ending 2011

Debra S. Judge, Treasurer

The Australasian Society for Human Biology began the 2010-2011 financial year with a bank balance of $37967.

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<th>Carry over from previous financial year:</th>
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### Income in the 2010-2011 financial year:

- Annual Memberships: 235.00
- Life Memberships: 750.00
- IAPA for credit card proc (net): 135.22
- Bank interest received: 1390.81
- Bank fees paid by IAPA: 292.28

**Total Income:** 2803.31

### Expenditures 2010-2011

- Bank charges: (499.57)
- Student travel awards 2010 (7): (3500.00)
- Audit PSZ (covers 2 years): (1210.00)

**Total Expenditures:** (5209.57)

**Annual Net:** (2406.26)

Member funds July 1, 2011 $35560.74

An audit is under way by PSZ/tax Pty Ltd.
APPENDIX II

Student Prizes Awarded for the 2011 Meeting:

*Presentations:*

1st Conni Lord
2nd Jarvis Hayman
3rd Angela Clark

*Posters:*

1st Amy McDonell
2nd Frances Wise
3rd Jessica Bertrand

Thanks go to the judges: Jane Buikstra and Sarah Croker.

*Travel Grants:*

- Jennifer Newton
- Stacey Ward
- Fritha Milne
- Angela Clark
- Peter Wilberfoss